

Service Delivery Log with Written Narrative/Written Summary

Program _____ Participant Name _____

Pay Period _____ Employer Name _____

Service Provider Name _____ Service Type
 PAS SHL Respite Community Support Residential Habilitation Other

Service Date	Time In (AM or PM)	Time Out (AM or PM)	Time In (AM or PM)	Time Out (AM or PM)	Total Hours	Places of Service	Written Narrative
							Continue narrative on next page, if needed.
Total Hours							

The employee and employer certify that the information provided above is complete and accurate and understand that submitting a false or fraudulent time sheet could result in a Medicaid fraud referral.

Signature - Service Provider _____ Date _____

Signature - Employer or DR _____ Date _____

Hours Reg at \$ _____ per hour _____ Hours Sick _____
 Hours OT at \$ _____ per hour _____ Hours Holiday _____
 Hours Vacation _____ Bonus _____
 Other _____

Timesheet: Acceptable Unacceptable Return to employer

Notes: _____

CDSA Use Only